



# MEMBER BUSINESS LOAN APPLICATION

PART 1: BUSINESS INFORMATION					
COMPLETE LEGAL BUSINESS NAME		DBA NAME		FEDERAL TAX ID NO TIN/SSN	
STREET ADDRESS			CITY	STATE	ZIP CODE
DESCRIPTION OF BUSINESS:				DATE BUSINESS ESTABLISHED:	
BUSINESS PHONE NUMBER		BUSINESS FAX NUMBER		ORGANIZATION TYPE: <input type="checkbox"/> SOLE PROPRIETORSHIP <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> CORPORATION <input type="checkbox"/> LLC OR LLP <input type="checkbox"/> NON PROFIT	
PRIMARY CONTACT NAME		PHONE NUMBER		EMAIL ADDRESS:	
PART 2: APPLICANT PROPOSED CREDIT FACILITY					
LOAN AMOUNT \$		TYPE OF LOAN		LOAN TERM (MONTHS OR YEARS)	BUSINESS PURPOSE OF LOAN
PART 3: ADDITIONAL INFORMATION REGARDING YOUR BUSINESS					
ANNUAL GROSS SALES/REVENUES \$		TOTAL ASSETS \$		TOTAL LIABILITIES \$	
BUSINESS CHECKING CURRENTLY WITH:			AVERAGE MONTHLY BALANCE:		
BUSINESS LOANS CURRENTLY WITH:		BALANCE DUE		MONTHLY PAYMENT	
		\$		\$	
		\$		\$	
		\$		\$	
		\$		\$	
PART 4: OWNERS OF BUSINESS					
OWNERS	ADDRESS	TITLE	% OWNERSHIP	SOCIAL SECURITY #	BIRTH DATE
1.					
2.					
3.					
PART 5: AUTHORIZED USERS ON BUSINESS VISA					
AUTHORIZED USER NAME	SOCIAL SECURITY #	DATE OF BIRTH	LIMIT AMOUNT		
1.					
2.					
3.					
PART 6: RELATED BUSINESS ISSUES					
How were you referred?	<input type="checkbox"/> Branch # _____ Name _____	<input type="checkbox"/> Advertisement Type _____	<input type="checkbox"/> RCU Employee Name _____	<input type="checkbox"/> Letter	<input type="checkbox"/> Other: Type _____
Has the Applicant(s) or Guarantor(s) or Co-applicant(s) ever declared bankruptcy?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Is the Business Applicant or Guarantor(s) or Co-applicant(s) a party to any claim or lawsuit?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are there any state or federal tax liens filed against the Business Applicant or Guarantor(s) or co-applicant(s)?				<input type="checkbox"/> Yes <input type="checkbox"/> No	
I (we) hereby affirm that the foregoing information contained in this member business loan application is presented for the purpose of obtaining credit as of the date indicated and is true, complete and correct. I understand that Redwood Credit Union (RCU) is relying on this application in making loan(s) to me. RCU or its designee is authorized to make any investigation of the credit of the applicant(s), business owner(s) and/or guarantor(s) either directly or through any agency employed by RCU for that purpose now and in the future. RCU may disclose to any other interested parties RCU's experience with this account. I agree to inform RCU immediately of any matter, which will cause any material change to my financial condition. I understand that RCU will retain this Member Business loan application whether or not the credit is granted.					
Applicant Signature: _____ Date _____			Applicant Signature: _____ Date _____		
Applicant Signature: _____ Date _____			Applicant Signature: _____ Date _____		



## BUSINESS LOAN APPLICATION CHECKLIST

Thank you for applying for a Redwood Credit Union Business loan. A loan officer will be contacting you shortly to discuss your application. In order to assist you, we ask that you have the documents listed below prepared to provide to the loan officer. This is a general checklist. Your particular circumstances may require additional information or documents that will be discussed with you by your loan officer.

### LOANS UNDER \$50,000

- Business Loan Application
- Business Debt Schedule
- Personal Financial Statement for each owner.
- Personal & Business Federal Tax Returns for the last 2 years, including K-1 Statements for all S corporations, partnerships & limited liability companies
- Current Income Statement and Balance Sheet

### LOANS BETWEEN \$50,000 - \$100,000

- Business Loan Application
- Business Debt Schedule
- Personal Financial Statement for each owner
- Personal & Business Federal Tax Returns for the last 2 years, including K-1 Statements for all S corporations, partnerships & limited liability companies
- Current Income Statement and Balance Sheet

### LOANS OVER \$100,000

- Business Loan Application
- Business Debt Schedule
- Personal Financial Statement for each owner
- Personal & Business Federal Tax Returns for the last 3 years, including K-1 Statements for all S corporations, partnerships & limited liability companies
- Current Income Statement and Balance Sheet

### WE WILL NEED THE FOLLOWING DOCUMENTATION SPECIFIC TO THE FOLLOWING BUSINESS TYPES

#### Sole Proprietorship

- Fictitious Business name statement (if applicable)

#### Partnership

- Partnership Agreement
- Fictitious Business name statement (if applicable)

#### Corporation

- Articles of Corporation
- Fictitious Business name statement (if applicable)

#### LLC

- Articles of Organization
- Operating Agreement
- Fictitious Business name statement (if applicable)

#### LLP

- Partnership Agreement
- Fictitious Business name statement (if applicable)

#### LP

- Partnership Agreement
- Fictitious Business name statement (if applicable)

*Your particular circumstances may require additional information that will be discussed with you by your loan officer.*